



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday May 20, 2015
REGULAR MEETING 7:00 P.M.**

New Location

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Steele

Pledge of Allegiance – Led by Director Simon

Roll Call – All Present with the exception of Director Graves

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Newly hired Parks and Landscape Manager, Brian Miller introduced himself

C. PRESENTATIONS

1. PG&E - LS1 LED Streetlight Replacement Program for the Town of Discovery Bay

PG&E Representatives – Provided the details of item C-1. There was discussion between the Board and the PG&E representatives.

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for May 6, 2015

2. Approval of DRAFT minutes of regular meeting for May 6, 2015

3. Approve Register of District Invoices

4. Annual Audited Financial Statements for FY 2013-14

Motion by: Director Simon to approve the Consent Calendar

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 4 – President Steele, Vice-President Pease, Director Leete, Director Simon, NOES: 0, ABSENT: 1 – Director Graves

F. BUSINESS AND ACTION ITEMS

1. Request to Lease Surplus Town property to be used as a transfer station of Water Weeds that are removed from bays in Discovery Bay

General Manager Howard – Provided the details of item F-1. There was discussion between the General Manager, Legal Counsel, the Board and the owner of Delta Seaweed Removal.

Motion by: Director Leete to direct Staff and Legal to DRAFT a lease agreement and bring back to the Board.

Second by: Director Pease

Vote: Motion Carried – AYES: 3 – President Steele, Vice-President Pease, Director Leete, NOES: 0, ABSENT: 1 – Director Graves, ABSTAIN: 1 – Director Simon

2. Proposal to Amend Ordinance No. 25 Pertaining to Emergency Drought Regulations

General Manager Howard – Provided the details of item F-2.

Motion by: Vice-President Pease to introduce amendments to Emergency Drought Regulations Ordinance No. 25 as drafted; and set July 1, 2015 for the adoption of Ordinance No. 25 amending Emergency Drought Regulations in the Town of Discovery Bay.

Second by: Director Leete

Vote: Motion Carried – AYES: 4 – President Steele, Vice-President Pease, Director Leete, Director Simon, NOES: 0, ABSENT: 1 – Director Graves

3. Approve and Adopt Resolution No. 2015-07 to Revise Park Rules and Regulations Forms and Fees for the Town of Discovery Bay CSD owned and maintained Parks and Facilities

General Manager Howard – Provided the details of item F-3.

Recreation Programs Coordinator – Provided additional details of item F-3. There was discussion between the General Manager, the Recreation Programs Coordinator, and the Board.

Motion by: Director Simon to approve and adopt Resolution No. 2015-07 to Revise Park Rules and Regulations Forms and Fees for the Town of Discovery Bay CSD owned and maintained Parks and Facilities

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 4 – President Steele, Vice-President Pease, Director Leete, Director Simon, NOES: 0, ABSENT: 1 – Director Graves

G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. Fiscal Year 2015-16 and Fiscal Year 2016-17 Preliminary DRAFT Operating, Capital and Revenue Budgets

General Manager Howard – Provided details of item G-1. There was discussion between the General Manager and the Board. This item will be brought back to the Budget Workshop on May 27, 2015.

H. VEOLIA REPORT

1. Veolia Report – Month of April 2015

Project Manager Berney Sadler – Provided the details of the April 2015 Monthly Operations Report. There was discussion between the Project Manager, the General Manager, Herwit Engineering, and the Board.

I. MANAGER'S REPORTS – Discussion and Possible Action

None

J. GENERAL MANAGER'S REPORT – Discussion and Possible Action

General Manager Howard – Continuing on the Drought
Water and Wastewater Manager Koehne – Continuing on the Drought

K. DISTRICT LEGAL COUNSEL REPORT

None

L. COMMITTEE UPDATES – Discussion and Possible Action

1. President Steele and Vice-President attended the

M. CORRESPONDENCE – Discussion and Possible Action

1. R – East Contra Costa Fire Protection District meeting minutes for April 6, 2015
2. R – Contra Costa County Aviation Advisory Committee meeting minutes for April 9, 2015

N. PUBLIC RECORD REQUESTS RECEIVED

O. FUTURE AGENDA ITEMS

1. Name the Cornell Park Baseball Field after Darryl Weeden
2. Procedure on naming District owned Parks

P. ADJOURNMENT

The meeting adjourned at 8:23 p.m. to the next Regular meeting dated June 3, 2015 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.